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September 14, 2010

Dear Finance Professional,

RE: Position opening for Finance Director -- \$92,000 & excellent benefits DOE
The Arc of Anchorage, Anchorage, Alaska

recommend a friend (or yourself) and you could win a trip to Hawaii!*

- ▶ *would you like to be in charge of your own department in a \$13.2 million dollar not-for-profit that is financially sound?*
- ▶ *are high integrity and a sense of humor in the workplace important to you?*
- ▶ *do you have the financial expertise necessary to help 1,016 great people to live on their own?*

If this describes you or someone you know*, please read on for a **great opportunity**:

The Arc of Anchorage, Inc., a not-for-profit that serves people who experience developmental and other disabilities, is seeking an experienced Finance Director.

The position is located in Anchorage and reports to the Executive Director, Gwen Lee. (see more on Gwen below)

Finance Director

The successful candidate will possess entrepreneurial vision blended with a passion for financial management and service to others.

He or she will have:

- **proven, professional expertise to manage all aspects of financial management:** including fund accounting, asset management, grant management, cash flow management, regulatory compliance, and P&L responsibility
- **knowledge of Medicaid waivers:** will be greatly helpful
- **strong people and management skills:** the skills to maintain and build strong, positive rapport with employees in an environment of mutual trust, cooperation, and professional growth
- **a team focus:** a commitment to bringing out the best in others
- **Bachelor's degree; CPA or CMA preferred**

- **5+ years of experience supervising staff in a similarly complex department**
- **integrity, positive energy, and a good sense of humor**

This individual will oversee a department that covers: Payroll, Accounts Payable, Accounts Receivable, and Medicaid waivers. Peers include seven Directors. More information is at: www.thrivingllc.net/arc.htm

The Arc of Anchorage's background

The Arc was founded in 1957. It serves 1,016 children and adults who experience developmental and other disabilities so that they can live, learn, work and play alongside their fellow citizens. Families are empowered to meet their children's special needs. Adults are empowered to set and achieve their personal goals for a rewarding, productive life in their community. Web: www.thearcofanchorage.org

The Arc of Anchorage envisions a community that recognizes and embraces people of all abilities. The Arc works to achieve this vision through its mission which is to encourage and celebrate the potential of people who experience disabilities.

Gwen Lee, Executive Director

From my perspective, working with Gwen is the best selling point of this position. She's a rare find – a senior executive with a sense of humor, a passion for excellence, and the ability to blend head and heart. She's an experienced professional who cares about people and who builds teams. I've known her for six years and greatly respect her.

Next steps

If you find this position to be a match with your interests and qualifications, please email, fax or mail your resume to:

The Arc Finance Director Search
Pearson Consulting / Thriving LLC
3941 Starburst Circle
Anchorage, AK 99517
Fax: (866) 254-3571 Cell: (907) 952-3498 c
E-mail: arofdsearch@thrivingllc.net

Please include a cover letter (maximum 150 words) describing your most significant accomplishment in the field of financial management.

My colleague, Rick Poage, and I will hold your response in confidence and look forward to hearing from you.

Sincerely,



Tim Pearson

***P. S. Seriously, if you are the first to refer the successful candidate, you'll win \$542 for a trip to Hawaii!** Of course, if you prefer, we'll help send you to Barrow for the Nalukataq Whaling Festival. Please send referrals of people who you think fit the criteria to: arofdsearch@thrivingllc.net. Thanks!